**Course Number 9:**

**Title:** Using the Network Workshop:

**Venue:** Al Zahraa Hospital, Al Azhar University, Cairo

**Date**: 8, December, 2011

**Objectives:** By the end of this workshop the participant should be able to:

* Choose a database option
* Identify all eligible infants
* Designate a working Team
* Record the Network ID Number that will be automatically given to the baby upon his registration on the Network
* Use The EGNN Forms and Documentations
* Submitting Data to the EGNN
* Establish procedures for data security and patient Confidentiality.
* Establish a system for filing and storing forms at his unit
* Train data management staff
* Organize a Multidisciplinary Team at his institution
* Get Help
* Complete the Annual Hospital Membership Survey

**Course leader:** Prof. Mohamed Reda Bassiouny

**Instructors**:

* Prof. Mohamed Reda Bassiouny
* Prof. Safaa El-Meneza
* Prof. Marium Abu Shady
* Eng. Gamal Mashaly
* Eng. Mona
* Eng. Marwa

**Program:**

|  |  |  |
| --- | --- | --- |
| **Time** | **Event** | **Speaker** |
| 8:30 a.m. – 9:00 a.m. | Registration | | |
| 9:00 a.m. – 9:20 a.m. | Welcome | Prof. Safaa El-Menezaa | |
| 9:20 a.m. – 9:40 a.m. | About the Network | Prof. Safaa El-Menezaa | |
| 9:40 a.m. – 10:00 a.m. | Course Orientation | Prof. M R Bassiouny | |
| 10:00 a.m. – 11:30 a.m. | "EGNN Tools" | Prof. M R Bassiouny | |
| 11:30 a.m. – 12:00 p.m. | Coffee Break | | |
| 12:00 p.m. – 1:30 p.m. | "Fill the Hard Copy Forms" | Group work\* | |
| 1:30 p.m. – 2:30 p.m. | Electronic Data Submission | Eng. Gamal Mashaly/  Prof. M R Bassiouny | |
| 2:30 p.m. – 4:00 p.m. | Electronic Data Submission | Group work\*\* | |
| 4:00 p.m. – 4:30 p.m. | Panel discussion | | |
| 4:30 p.m. – 5:00 p.m. | Lunch | | |

\*  ***Facilitators***: M R Bassiouny, Safaa El Meneza, Marium Abu Shady

\*\* ***Facilitators:***  M R Bassiouny, Safaa El Meneza, Marium Abu Shady, Gamal Mashaly, Mona El-Nagar, Marwa zakaria

**Participants**:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
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|  | ***Dr. Mona Mohammed Hassan*** | ***House Officer*** | ***ALAzhar University*** | ***Dr.mona@yahoo.com*** |

**Outcome**:

Number of trainees is 24

Number of Hospitals is 4

**Photo** **Album**: