**Course Number 8:**

**Title:** Using the Network Workshop:

**Venue:** AlDemerdash Hospital, Ain Shams University, Cairo

**Date**: 17, November, 2011

**Objectives:** By the end of this workshop the participant should be able to:

* Choose a database option
* Identify all eligible infants
* Designate a working Team
* Record the Network ID Number that will be automatically given to the baby upon his registration on the Network
* Use The EGNN Forms and Documentations
* Submitting Data to the EGNN
* Establish procedures for data security and patient Confidentiality.
* Establish a system for filing and storing forms at his unit
* Train data management staff
* Organize a Multidisciplinary Team at his institution
* Get Help
* Complete the Annual Hospital Membership Survey

**Course leader:** Prof. Mohamed Reda Bassiouny

**Instructors**:

* Prof. Mohamed Reda Bassiouny
* Prof. Safaa El-Meneza
* Eng. Ahmed El-Mogi
* Eng. Gamal Mashaly

**Program:**

|  |  |  |
| --- | --- | --- |
| **Time** | **Event** | **Speaker** |
| 8:30 a.m. – 9:00 a.m. | Registration | | |
| 9:00 a.m. – 9:20 a.m. | Welcome | Prof. Samy Shemi | |
| 9:20 a.m. – 9:40 a.m. | About the Network | Dr. Amr El Shahed | |
| 9:40 a.m. – 10:00 a.m. | Course Orientation | Prof. M R Bassiouny | |
| 10:00 a.m. – 11:30 a.m. | "EGNN Tools" | Prof. M R Bassiouny | |
| 11:30 a.m. – 12:00 p.m. | Coffee Break | | |
| 12:00 p.m. – 1:30 p.m. | "Fill the Hard Copy Forms" | Group work\* | |
| 1:30 p.m. – 2:30 p.m. | Electronic Data Submission | Eng. Ahmad El Mogy/  Prof. M R Bassiouny | |
| 2:30 p.m. – 4:00 p.m. | Electronic Data Submission | Group work\*\* | |
| 4:00 p.m. – 4:30 p.m. | Panel discussion | | |
| 4:30 p.m. – 5:00 p.m. | Lunch | | |

\*  ***Facilitators***: M R Bassiouny, Safaa El Meneza, Amr El Shahed

\*\* ***Facilitators:*** \*\* M R Bassiouny, Safaa El Meneza, Amr El Shahed, Ahmad El Mogy, Gamal Mashaly

**Participants**:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
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**Outcome**:

Number of trainees is 25 (22 doctors + 3 Medical Secretary)

Number of Hospitals is 4

**Photo** **Album**: